

**AGENDA - REGULAR MONTHLY MEETING
GLENCOE PUBLIC LIBRARY BOARD OF TRUSTEES
WEDNESDAY, JULY 17, 2019 - 7:30 PM
HAMMOND ROOM, 320 PARK AVE., GLENCOE, IL 60022**

- 1) CALL TO ORDER - 7:30 p.m.
- 2) ROLL CALL
- 3) PUBLIC COMMENT
- 4) ADDITIONS TO THE AGENDA
- 5) CONSENT AGENDA (ACTION)
 - a. Approval of the June 18, 2019 Regular board meeting minutes 4
 - b. Approval to hold the Friends Fall Concert on Sunday, November 10, 2019 at 5:00 p.m. requiring the Library to close at 4:00 p.m. and reopen at 4:30 p.m.
 - c. Approval to appoint Trustee Laura Solon to the Policy & Bylaws Committee through May 2020
- 6) REPRESENTATIVE FROM THE FRIENDS OF THE LIBRARY
- 7) APPROVAL OF THE FY 2019 LIBRARY AUDIT REPORT PRESENTED BY LAUTERBACH & AMEN (ACTION)
- 8) TREASURER'S REPORT (10 min)
 - a. Monthly financials - June 2019 11
- 9) UNFINISHED BUSINESS (ACTION) (15 min)
 - a. Consideration to approve the Americans with Disabilities Act policy revision 16
 - b. Consideration to approve Resolution 2019-07-17: Accept a Restricted Gift for the Purpose of Establishing, Designing, Constructing, Arranging, and Cultivating a Garden on Library Property 18
- 10) NEW BUSINESS (ACTION) (45 min)
 - a. Consideration to approve the Library Board Bylaws revision 23
 - b. Consideration to approve the Use of the Library by Children policy revision 31
 - c. Consideration to keep minutes of meetings and sessions lawfully closed under the Open Meetings Act 33

d. Consideration to close the Library on Friday, September 27, 2019 to hold annual Staff Development Day	34
e. Consideration to approve library holiday hours and closures for calendar year 2021	35
f. Consideration to approve the Phase One Proposal for the Building Tuckpoint Project	36
g. Consideration to approve the Fines for Food program	42
h. Consideration to move all remaining FY20 Library Board meeting start times to 7:00 p.m.	43
11) REPORT OF THE EXECUTIVE DIRECTOR (10 min)	
a. Director's report	44
b. Monthly statistics - June 2019	46
12) COMMITTEE REPORTS (15 min)	
a. Building & Grounds - Project Updates	52
b. Finance	
c. Marketing - June 2019	53
d. Plan Commission	
e. Planning	
f. Policy & Bylaws	
g. Sustainability Task Force - June 2019	55
h. Technology - June 2019	56
13) COMMUNICATIONS	
a. Patron comments	57
14) EXECUTIVE SESSION	
5 ILCS 120, the Library Board of Trustees may vote to go into closed session to discuss matters pertaining to any/all of the Open Meetings Act exceptions.	
15) ADJOURNMENT	
Next Regular Board Meeting: Wednesday, September 18, 2019	

The Glencoe Public Library is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend any meetings of the Library Board and who require certain accommodations in order to allow them to observe and/or participate in this meeting; or who have questions regarding the accessibility of these meetings or the facility are requested to contact Andrew Kim at (847) 835-5056 promptly to allow the Library to make reasonable accommodations for those persons.