

**AGENDA - REGULAR MONTHLY MEETING
GLENCOE PUBLIC LIBRARY BOARD OF TRUSTEES
WEDNESDAY, SEPTEMBER 18, 2019 - 7:00 PM
HAMMOND ROOM, 320 PARK AVE., GLENCOE, IL 60022**

- 1) CALL TO ORDER - 7:00 p.m.
- 2) ROLL CALL
- 3) ADDITIONS TO THE AGENDA
- 4) CONSENT AGENDA (ACTION)
 - a. Approval of July 17, 2019 Regular board meeting minutes 3
 - b. Approval of August 22, 2019 Marketing Committee meeting minutes 11
 - c. Approval of Children's Services Policy 13
 - d. Approval of Concealed Carry Policy 16
 - e. Approval to hold the Friends Winter Book Sale from February 28 through March 2, 2020, requiring the Library to open from 5:00 - 8:00 p.m. on Friday, February 28, and open at noon on Sunday, March 1
 - f. Approval to hold the Friends Spring Concert on Sunday, April 19, 2020 at 5:00 p.m., requiring the Library to close at 4:00 p.m. and reopen at 4:30 p.m.
- 5) PUBLIC COMMENT
- 6) COMMUNICATIONS
 - a. Patron comments 18
- 7) REPRESENTATIVE FROM THE FRIENDS OF THE LIBRARY
- 8) COMMITTEE REPORTS (30 min)
 - a. Building & Grounds - Project updates 51
 - b. Finance - July 2019 52
 - c. Marketing - July and August 2019 59
 - d. Plan Commission
 - e. Planning - FY20 Performance Plan Q2 summary 63
 - f. Policy & Bylaws - FY20 Policy Review Schedule, Revision 2 68
 - g. Sustainability Task Force 70

h. Technology - July and August 2019	71
9) REPORT OF THE EXECUTIVE DIRECTOR (10 min)	
a. Director's report	72
b. Monthly statistics - June, July and August 2019	74
10) UNFINISHED BUSINESS (20 min)	
a. Presentation of the new closed session procedure	92
b. Approval of Library Board Bylaws revision (ACTION)	94
11) NEW BUSINESS (ACTION) (45 min)	
a. Approval of Building Tuckpoint Project, Phase 2 proposal	101
b. Approval of fundraising and gift policy proposal as submitted by Millenia Consulting	106
12) EXECUTIVE SESSION	
5 ILCS 120, the Library Board of Trustees may vote to go into closed session to discuss matters pertaining to any/all of the Open Meetings Act exceptions.	
13) ADJOURNMENT	
Next Regular Board Meeting: Wednesday, October 16, 2019 at 7:00 p.m.	

The Glencoe Public Library is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend any meetings of the Library Board and who require certain accommodations in order to allow them to observe and/or participate in this meeting; or who have questions regarding the accessibility of these meetings or the facility are requested to contact Andrew Kim at (847) 835-5056 promptly to allow the Library to make reasonable accommodations for those persons.