

**AGENDA - REGULAR MONTHLY MEETING
GLENCOE PUBLIC LIBRARY BOARD OF TRUSTEES
WEDNESDAY, NOVEMBER 20, 2019 - 7:00 PM
HAMMOND ROOM, 320 PARK AVE., GLENCOE, IL 60022**

- 1) CALL TO ORDER - 7:00 p.m.
- 2) ROLL CALL
- 3) ADDITIONS TO THE AGENDA
- 4) CONSENT AGENDA (ACTION)
 - a. Approval of October 16, 2019 Regular Board meeting minutes 3
 - b. Approval for early closure on Friday, January 17, 2020, for after hours program 7
 - c. Approval to cancel the December 18, 2019 Regular Board meeting 8
 - d. Approval of FY 2020 Stub Year Regular Board meeting schedule 9
 - e. Approval of No Smoking Policy revision 10
 - f. Approval of Service Animal Policy revision 13
 - g. Review of Patrons Belongings Policy 17
- 5) PUBLIC COMMENT
- 6) COMMUNICATIONS
 - a. Patron comments 18
 - b. Local press
- 7) REPRESENTATIVE FROM THE FRIENDS OF THE LIBRARY
- 8) COMMITTEE REPORTS (7:15 p.m.)
 - a. Building & Grounds
 - b. Finance - September & October 38
 - c. Marketing - October 49
 - d. Plan Commission
 - e. Planning
 - f. Policy & Bylaws
 - g. Sustainability Task Force

h. Technology - October	51
9) REPORT OF THE EXECUTIVE DIRECTOR (7:35 p.m.)	
a. Director's report - October	52
b. Monthly statistics - October	55
c. Continuing education reports - ILA Conference 2019	61
10) UNFINISHED BUSINESS (7:40 p.m.)	
a. Approval of FY20 Stub Year levy	67
b. Approval of Salary Administration Policy	75
11) NEW BUSINESS (8:00 p.m.)	
a. Approval of Paid Parental Leave Policy to be included in Personnel Policy revision	84
b. Approval of building ductwork cleaning proposal (ACTION)	97
12) CLOSED SESSION	
5 ILCS 120, the Library Board of Trustees may vote to go into closed session to discuss matters pertaining to any/all of the Open Meetings Act exceptions.	
13) ADJOURNMENT	
Next Regular Board Meeting: Wednesday, January 15, 2020	

The Glencoe Public Library is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend any meetings of the Library Board and who require certain accommodations in order to allow them to observe and/or participate in this meeting; or who have questions regarding the accessibility of these meetings or the facility are requested to contact Andrew Kim at (847) 835-5056 promptly to allow the Library to make reasonable accommodations for those persons.